



JOB DESCRIPTION

Job Title:	Climate Action Coordinator (CAC)
Effective Date:	Immediate
Department:	Disaster Management Department
Location:	Central Office, Kathmandu
Reporting to:	Director
Level:	Seven (7)
Purpose of role:	<p>The key roles of the Climate Action Coordinator are:</p> <ul style="list-style-type: none"> ➤ To act as an institutional focal point for the climate change and environment related project, programs and activities. ➤ To support Nepal Red Cross Society (NRCS) to increase their ambition and capacity to address changing climate risks and environmental sustainability issues and help communities to adapt to the impacts of climate change and environmental risks. ➤ To enable the integration of climate and environmental risks across all areas of work of the NRCS, and support and strengthen the implementation of locally led climate action in vulnerable communities to reduce risks from the impacts of climate change and extreme weather events ➤ Support the NS with high level policy and finance dialogues to influence and increase climate change adaptation ambitions and local action. ➤ To collaborate with NRCS projects/programs, departments, provincial offices, district chapters and sub-chapters ➤ To work with a variety of internal and external stakeholders to leverage knowledge and resources effectively in order to address climate change challenges ➤ To work together with movement partners, IFRC Climate Center, Nepal Government, INGOs and UN agencies

JOB SUMMARY

In this coming decade, we need to work together to reduce the current and future humanitarian impacts of climate and environmental crises. Nepal Red Cross Society (NRCS) is playing a significant role in addressing climate change impacts through its community community-based disaster risk reduction interventions, climate change adaptation and ecosystem management activities. The organization is continuously focusing on addressing the needs of the most vulnerable and locally led action, thereby enhancing community resilience.

Climate Action Coordinator, being the focal point, will support in the implementation, development, and procurement of climate and environment related projects/programmes of NRCS and ensure that

all the work on climate change adaptation, mitigation and environment sustainability are evidence led and well documented. He/She will lead the systematic roll out and implementation of NRCS Climate and Environment Policy and Strategic Framework for Climate and Environment Action 2023. This also includes developing clear and specific targets and a plan of action together with the monitoring and reporting mechanism. Through the baseline assessment of existing carbon footprints and Green House Gas (GHGs) emissions of NRCS operations, suitable models or plans to offset those carbon footprints will be identified. . The position holder will work in collaboration with different relevant stakeholders, Red Cross movement partners, government, NRCS inter-intra departments, projects, provincial to sub-chapters on climate change and environmental sustainability. And will also provide his/her technical guidance across the NRCS climate initiatives Represent the NRCS in national and local climate policy discussions to advance humanitarian integration in the related climate policies and advocacies.

ORGANIZATIONAL CONTEXT

NRCS is one of the leading humanitarian organization in Nepal operating through a network covering 7 provincial offices, 77 district chapters and 1,556 sub-chapters. It is an independent, volunteer based and nonprofit organization established in 1963 which is recognized by the International Committee of the Red Cross (ICRC) and affiliated with the International Federation of Red Cross and Red Crescent Societies (IFRC). NRCS has always been on the front lines delivering humanitarian services to the people in need mobilizing more than 100,000 volunteers and 500 professional staff.

NRCS has placed itself in the diverse community services and working to respond to humanitarian crises. It maintains strong collaboration and coordination with the government and communities to achieve national and global targets of NRCS 8th development plan 2021-2025, National DRR Strategic action plan for 2018-2023, Sustainable Development Goals (SDGs), Sendai Framework for Disaster Risk Reduction (SFDRR), Paris agreements, IFRC strategy 2030 etc. NRCS always consider disaster and climate risk management as a high priority and also contributes core mandate i.e., to act as an auxiliary to the local and national governments in times of emergency and disaster.

NRCS and Climate Actions

NRCS is already recognized as one of the pioneer organization in introducing and implementing **forecast-based actions and anticipatory measures** in Nepal. It has been mobilizing a range of locally led interventions for disaster risk reduction, climate change adaptation and ecosystem management. These initiatives actively involve and empower local communities to take proactive measures in the face of climate and environmental challenges. From 80's, NRCS is working on the issues of climate change in an integrated approach. Back then, Climate Action Focal point was nominated from Disaster Management Department to look after climate change related initiatives of NRCS. Furthermore, volunteers and staff have been also providing technical support to local authorities and stakeholders to develop Local Disaster and Climate Resilience Plans (LDCRPs). Similarly, Junior and Youth department have been supporting young people everywhere and engage them in local and global climate actions. Our flagship youth program, Y-Adapt is helping youth to understand climate change and their impacts and take practical action to adapt in changing climate in their community. Likewise, Health Service department is also implementing pilot project 'strengthening a climate resilient health system in Nepal' with an aim to increase the resilience of the health system and improve its readiness to deliver quality health care services during and after disasters.

At the national level, NRCS has been supporting **policy dialogues and advocacy efforts** to enhance disaster risk reduction and resilience building. NRCS as a lead humanitarian organization in the country, is being prepared for and anticipating events for a wide range of climate-related events from local emergencies to mega-disasters, both the predictable and the unexpected.

The role of NRCS in highlighting the needs is important and is integrated into all areas of prevention, preparedness, and response and recovery efforts. The Red Cross and Red Crescent Movement has identified **four pillars of action**: scaling up climate smart disaster risk reduction, early action and preparedness and reducing health impacts of climate change, addressing climate displacement and enabling climate-resilient livelihoods and sustainable water resources management. These actions ranges from prevention and preparedness to response and recovery while considering the reduction of carbon footprint.

NRCS has endorsed **Climate Change and Environmental Policy 2023 and Strategic Framework for Climate and Environment Action 2023** to guide its humanitarian action in response to the ever-growing climate and environmental crises through a consultative and collaborative approach. The policy has put forth a vision to position NRCS, a prominent actor accelerating climate and environmental action to reduce the impacts of climate change and environment issues on the most vulnerable population of Nepal. This policy and strategic framework on Climate Change and Environment underscores the strategic direction set by the policy documents, namely, the 8th Development Plan of NRCS, IFRC Strategy 2030, NRCS Risk Reduction Policy (2019) and Risk Reduction Strategy 2019-2025; and National Climate Change Policy 2019 of Government of Nepal and will be contributing to the commitments set out by Climate and Humanitarian Charter, National Adaptation Plan (NAP) 2021-2050 , Nationally Determined Contributions (NDC), National strategic action plan (2018- 2030) for DRR and Sustainable Development Goals. The policy priorities have been identified across three major aspects of climate change and environment, namely climate change adaptation, mitigation, and environmental sustainability (see figure below).

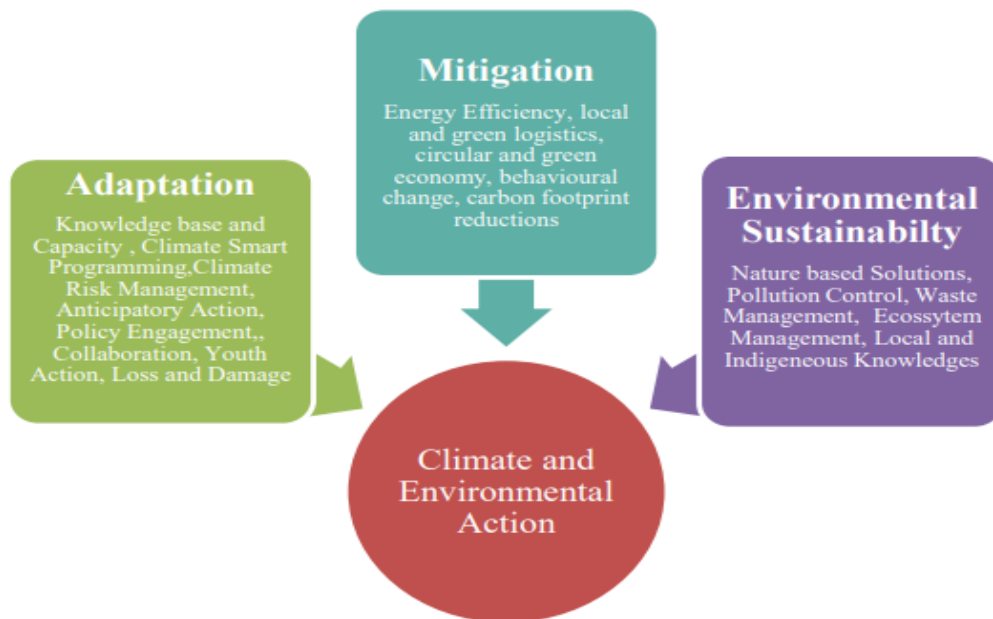


FIGURE 1 SCOPE FOR THE CLIMATE AND ENVIRONMENTAL ACTIONS AS GUIDED BY THE POLICY.

AREAS OF ACTION

Immediate Action

- Map out and consolidate climate change initiatives across the existing or proposed projects and programmes of NRCS
- Develop a climate and environmental action plan
- Develop monitoring and tracking tool of climate and environment action

Short Term

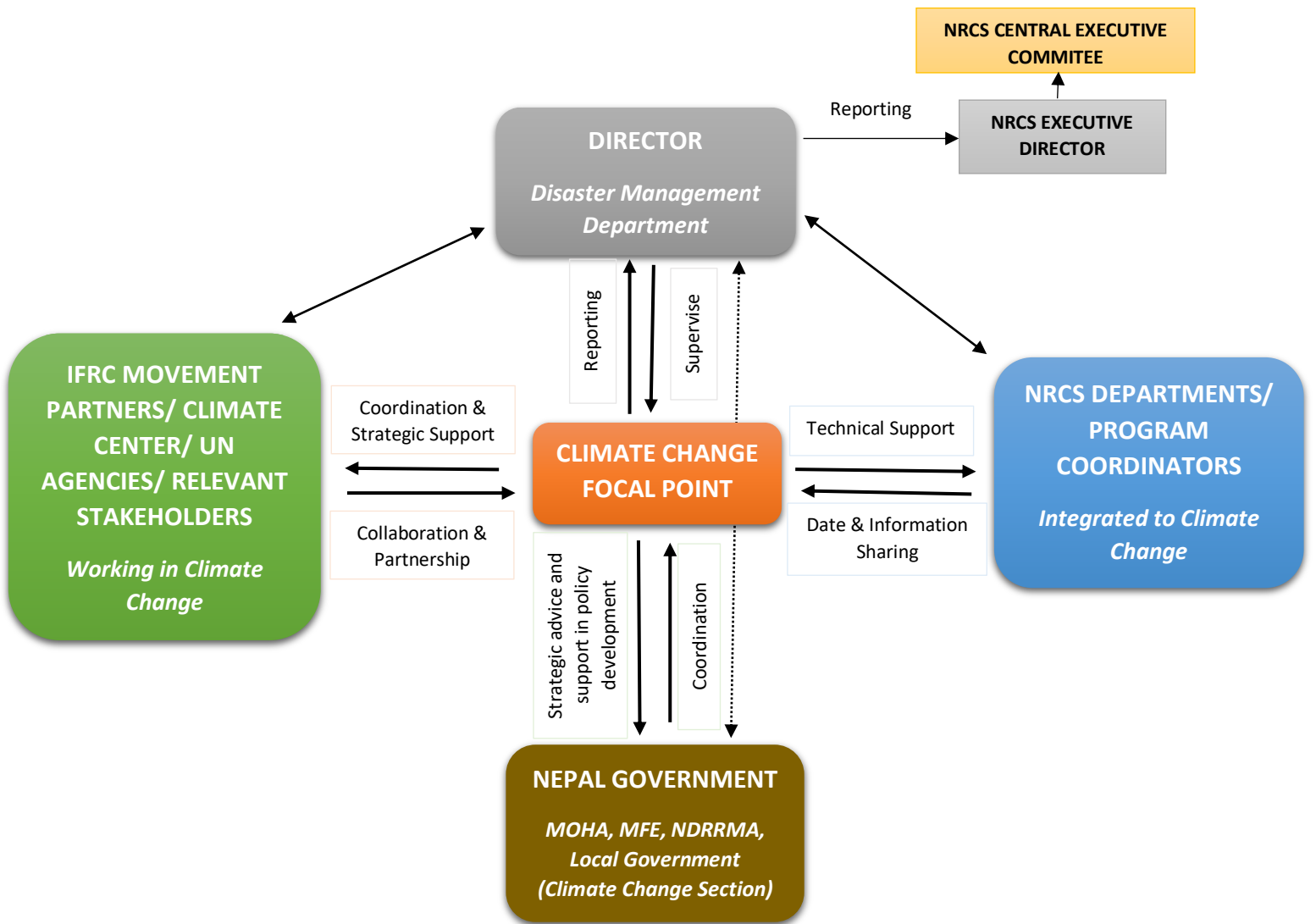
- Sensitization and Capacity Enhancement
 - Organize climate training sessions to sensitize and equip Red Cross volunteers and staff on climate change and environmental issues.
 - Facilitate workshops for skill development related to climate-smart programming and practices.
 - Support NRCS staff and volunteers in their efforts to build climate related literacy, knowledge and skills
 - Enhance the institutional capacity of the NRCS to address changing climate patterns and weather extremes.
- Planning and Reporting
 - Develop a detail operational plan on climate and environment action, as guided by the policy and strategic framework, and support in the roll out and implementation of the same.
 - Collaborate with relevant departments to ensure climate-smart good practices and processes are replicated among sectoral projects for scale up across larger geographical areas.
 - Produce dashboard to enable climate and environment related KPIs to be understood, monitored and managed in a systematic and transparent way.
 - Lead/Ensure the production of an annual sustainability report for transparency and monitoring of NRCS impact on climate and environment
- Climate-Smart Practices
 - Monitor the immediate implementation of strategies to minimize future climate risks.
 - Embrace the early action models, scientific forecast, innovation, and risk financing that can improve the response capacity and overall disaster management.
 - Ensure climate-friendly response in any emergency operations, minimizing carbon footprint.
- Institutional Governance
 - Strengthen institutional governance for addressing climate change-related risks.
 - Develop protocols and frameworks for effective climate risk management within the organization.
 - Reference to the Early-Warning for All global initiative where IFRC leads on pillar 4 and opportunities for future funding and engagement.
- Community Engagement

- Work closely with communities to anticipate and adapt to immediate climate change impacts. Our strong collective voice will be critical to encourage the right level of ambition on both adaptation and mitigation.
- Ensure interventions and services provided do not increase future risks across the most vulnerable.
- Positioning NRCS as Climate Actor
 - Implement climate change policy and strategies to position NRCS as a recognized climate actor in the local and regional context.
 - Support NRCS to increase their ambition and capacity to address changing climate risks and help communities to adapt to the impacts of climate change.
 - Build partnerships with key stakeholders for collaborative climate initiatives.
 - Having stronger reference to Nature based Solution (Nbs) and building partnerships with other organizations for climate actions, such as WWF, NTNC, etc.
 - Support the NRCS with high level policy and finance dialogues to influence and increase climate change adaptation ambitions and local action

Long Term

- Climate Change Adaptation
 - Develop and implement strategies to access and mobilize climate finances and resources for long-term adaptation initiatives.
 - Enable the integration of climate risk management including adaptation, mitigation and environmental sustainability -across all programs, operations, and services.
 - Manage green logistics supply chain practices across its regular operations and programmatic services.
- Collaboration and Scaling Up
 - Collaborate with various stakeholders for the scaling up of climate-smart practices and interventions.
 - Promote inclusive and locally-led climate actions for sustained climate resilience.
 - Increased engagement on Anticipatory Action (AA) over the years and need for coordinated approach / design of longer-term "roadmaps" on EAP (for heatwave, floods and other risks) beyond projects or partners.
- Compliance and Research
 - Identify potential research and analysis on climate change issues, including potential risks and opportunities.
 - Undertake climate and environmental risk assessment and remain up to date with latest scientific research and policy developments related to climate change.
 - Facilitate in research for multi-hazard risk reduction, contributing to evidence-based decision-making.

CCFP FUNCTIONAL STRUCTURE



KEY PERFORMANCE INDICATORS

AREAS OF ACTIONS	INDICATORS
Mapping and Consolidation	<ul style="list-style-type: none"> ➤ Number of assessment and consolidating climate change initiatives across projects and programmes. ➤ Timeliness in creating a comprehensive inventory of ongoing climate change projects within the organization.
Comprehensive and Environment Action Plan	<ul style="list-style-type: none"> ➤ Adherence to the development and execution of the climate and environment action plan (as guided by the policy and strategic framework). ➤ Number of key performance indicators achieved as outlined in the quarterly monitoring and reporting mechanism of the same.

Tracking Tool	<ul style="list-style-type: none"> ➤ Implementation and utilization rate of the developed tracking tool for climate change actions. ➤ Accuracy and completeness of data recorded in the tracking tool.
Sensitization and Capacity Enhancement	<ul style="list-style-type: none"> ➤ Number of Red Cross volunteers and staff trained on climate and environmental issues. ➤ Level of participant satisfaction and knowledge gain from training sessions. ➤ Percentage increase in the capacity of the organization to address changing climate patterns. ➤ Evaluation of the effectiveness of training programs in equipping staff and volunteers with climate resilience skills.
Workshops for Skill Development	<ul style="list-style-type: none"> ➤ Number of workshops conducted for skill development in climate-smart programming and environment sustainability . ➤ Assessment of skill enhancement among participants post-workshop.
Integration and Planning	<ul style="list-style-type: none"> ➤ Percentage integration of climate change and environmental considerations into organizational plans and programmes documents. ➤ Successful collaboration rate with relevant departments for embedding climate-smart practices in ongoing programs.
Implementation of Climate-Smart Practices	<ul style="list-style-type: none"> ➤ Degree of oversight/enabler in integrating climate-and environmental risks across all areas of NRCS work, programs and operations. ➤ Number of immediate strategies implemented to minimize future climate risks.
Strengthened Governance	<ul style="list-style-type: none"> ➤ Effectiveness of protocols and frameworks developed for climate risk management and environmental sustainability.
Positioning as Climate Actor	<ul style="list-style-type: none"> ➤ Successful implementation of strategies positioning NRCS as a recognized climate actor. ➤ Number of key partnerships established with key stakeholders for collaborative climate initiatives.
Mobilization of Resources	<ul style="list-style-type: none"> ➤ Percentage increase in mobilizing climate finances and resources for long-term adaptation initiatives. ➤ Level of strengthening of institutional capacity for addressing climate-related risks.
Stakeholder Collaboration	<ul style="list-style-type: none"> ➤ Effectiveness in collaborating with various stakeholders for scaling up climate-smart programming and interventions. ➤ Number of locally-led climate actions promoted for sustained climate resilience.
Assessment of Risks	<ul style="list-style-type: none"> ➤ Compliance rate in assessing climate and environmental risks ➤ Contribution to research for multi-hazard risk reduction and evidence-based decision-making. ➤ Number of monitoring conducted against KPIs