

Job Description: Junior Engineer (Livelihood)	
Job Title	Junior Engineer (Livelihood)
Organizational Unit	Earthquake Response Operation (ERO)
Immediate Supervisor	District Programme Coordinator
Report to	Livelihood Officer
Duty Station	Strategic area of Sindhupalchok <i>(Needs to spend more than 80 % time in field. S/he can be transferred in other district as and when required)</i>
Lateral relation	WASH, Health, Livelihood, Education and Shelter Officers/ Engineer

Organizational context

Nepal Red Cross in the aftermath of the two successive earthquakes has been implementing integrated recovery activities in the 14 districts that have been classified as the most affected district by the Nepal Government. In line with the PDNA and operational plan of the Government, NRCS with the support of the Federation and Partner National Societies (PNSs) has been leading the implementation of the integrated humanitarian recovery activities through the Earthquake Response Operation (ERO) unit – an independent operational unit reporting to the NRCS management. ERO also functions as a main coordination unit behalf of the RCRC partners in the management and implementation of the integrated operational plan for the recovery.

The Junior Engineer is an operational part of the District Programme Unit, established under the NRCS Programme District Chapters, with the role to mobilize the communities for the implementation of the WASH, Health, Education, Livelihood and Shelter activities in the target areas. In addition, the position holder will act as a technical hand of the Engineer at the field level for the organization of the construction related activities in the area of WASH, Health, Education, Livelihood and Shelter.

Job purpose

The position is tasked to take a lead in the implementation of the agricultural and livestock related activities in the target areas; the work includes conducting technical assessment following the best-practices in the area of agricultural and livestock as defined in the earthquake recovery related livelihood framework of NRCS, ERO. The incumbent will work closely with the district line agencies through the Livelihood Officer (LLH Officer) and directly with village level agencies for the facilitation of the agricultural and livestock related technical (civil engineering) works. And provides technical skill to the beneficiaries for the promotion of agricultural and livestock extension, protection and promotion of livelihood activities to the targeted beneficiaries. S/he assists in various agricultural and livestock protection and promotion activities ranging from plan preparation and facilitation of the implementation activities together with design and estimate of the activities, and monitoring the quality of implementation.

The position holder directly reports to the livelihood Officer and maintains lateral relation to other team members.

Job duties and responsibilities

The responsibilities of this position are:

- Collect information and provide technical (engineering point of view) facilitate target community to prepare proposal relating to the LLH activities and recommend that to the D-ERO based on her/his expert knowledge and skills.
- Assist to prepare VDC level implementation plan and ensures effective implementation, monitoring and evaluation of the activities according to approved plans and budgets of program implemented by district ERO program from the technical (engineering) perspective.
- Assist LLH Officer for the management of the LLH components.
- Advises on the successful exit strategy and/or handover of sector-specific activities from the field/grass root level perspective.
- Assist to identify and proactively pursues new opportunities for livelihoods programming (stand-alone and/or integrated projects) and develops proposals, project documents and budgets for new projects.



- Ensures effective coordination and complementary between program partners and external stakeholders.
- Ensures district livelihood programs are in alignment with sustainable development standards, ERO livelihood technical standard framework and Movement guidelines and policies.
- Assist to document and promote good practices, knowledge management and institutional learning and incorporate lessons learned, best practices and technical innovation in plans and program designs.
- Assist in production of materials such as presentations, annual reports, training materials (IEC revision and selection), position paper, and proposals relevant to the incumbent's area of expertise.
- Identifies community and government resources and seeks to integrate the livelihoods program with existing structures and capacities.
- Fosters positive, collaborative, integrated and effective work relations with internal as well as external stakeholders.

Duties applicable to all staff

1. Actively work towards the achievement of the Nepal Red Cross Society 7th Development Plan and Recovery Framework.
Abide by and work in accordance with the Red Cross and Red Crescent principles, Code of
2. Conduct for Disaster Response, NRCS Safer Access Framework and Code of Conduct, IFRCs Quality and Accountability Framework and HAP Framework.
3. Perform any other work related duties and responsibilities that may be assigned by the District Program Officer and District Chapter.

Position Requirements

Education	Required	Preferred
Diploma in civil engineering with at least 2 years of experience in irrigation or other civil engineering works	✓	
Experience	Required	Preferred
Voluntary or paid experience with NRCS or with any other I/NGOs or CBOs in Nepal		✓
Experience in capacity building or training projects		✓
Demonstrated ability to represent the organization at the community level	✓	
Knowledge and Skills	Required	Preferred
Providing efficient service and communicating clearly and objectively both verbally and in writing	✓	
Establishing and maintaining working relationships with the supervisors, consultants, contractors, external public and private agencies and beneficiaries	✓	
Demonstrated ability to multi-task and work under pressure	✓	
Ability to coordinate internally and externally and provide technical oversight	✓	
Good knowledge on survey, design and cost estimation of irrigation canal system	✓	
Ability to work effectively on all MS applications e.g. Word, Excel and PowerPoint	✓	
Languages	Required	Preferred
Good command of spoken and written English		✓
Excellent command of Nepali language	✓	



Nepal Red Cross Society

Sindhupalchok District Chapter

Name and Signature of Supervisor:

Name:

Signature :

Date

Name and Signature of employee

Name:

Signature:

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